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Creating New Futures

## MEMORANDUM

ATTENTION:	ALL STAFF
CC:	EMC COUNCIL
FROM:	MR CJ VAN HEERDEN PRINCIPAL
DATE:	2 JULY 2020
SUBJECT:	OFFICIAL CLOSURE OF GRAAFF-REINET AND HEATH PARK CAMPUSES

Dear Colleagues

We are deeply saddened to announce that the EMC family is dealing with additional two cases of the coronavirus. One colleague at the Graaff-Reinet Campus and one at the Heath Park Campus have been affected. The Graaff-Reinet colleague was last at work on Monday, 22 June 2020 and the Heath Park Campus colleague was last at work on Thursday, 25 June 2020. Both cases were reported today. Staff and students at both campuses have been released.

The process of decontamination and disinfection has already been executed at both campuses since the staff members were last at the campuses. The campuses will however be closed until further notice. This is to ensure that appropriate teaching and learning plans are put in place.

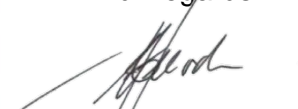
If you happen to get a positive COVID-19 result, please let your Campus/Divisional Manager know. There is a dedicated and confidential e-mail address that is accessed only by the Assistant Director Marketing and Communication, Ms Elmari van de Merwe. The email address is: [covid-19@emcol.co.za](mailto:covid-19@emcol.co.za). The College is obliged to report cases of infection to the Department of Health and Public Service and Administration. In addition, you are encouraged to report cases in order for you to access any support you might need.

We encourage you to please wear your mask, adhere to social distancing and take every possible precaution whenever you leave home.

We wish a speedy recovery to all staff who have been affected by the virus. Please keep our colleagues and families in your prayers.

**Managers are requested to ensure this message is communicated to all employees.**

Kind Regards

  
MR CJ VAN HEERDEN  
PRINCIPAL

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